



# MINUTES

## PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL (PETES) P.P.O. MEETING

**Date:** November 12, 2018

**In attendance:**

Mylène Boetsch, Anne Caligari, Fanny Denis, Genevieve Fontaine, Laurence Gonthier, Marie Morency-Lee, Melissa Raglione, Cynthia Richelme, Annie Vaillancourt and Mrs Tsatoumas.

**Absent:** Mélanie Groulx, Claudia Di Paola, Lisa Di Paola

**1.0 Welcome**

Meeting begins at 6:51pm

**2.0 Approval of Agenda**

- 1.1. Adding "Polar Express" to Varia 10.1
- 1.2. Ice Cream Diperie to Varia 10.2

The Agenda was approved by Melissa and seconded by Cynthia.

**All In Favor**

**Motion carried**

**UNANIMOUSLY**

**3.0 Approval of Minutes**

- 3.1 Fanny noted an inaccuracy at 7.1.c) Katrine was already a member of the GB

The minutes from the **October 15th, 2018** meeting were approved by Fanny and seconded by Annie.

**8 In Favor**

**1 Abstain**

**Motion CARRIED**

**4.0 Approval Of PPO Operating Rules For 2018-2019**

- 4.1 No change was required.

The **PPO Operating Rules For 2018-2019** were voted.

**All In Favor**

**Motion carried**

**UNANIMOUSLY**

**5.0 Treasurer's Report:**

Budget Update (by Fanny):

- 5.1. Chocolate Fundraiser
  - a. A total of \$29,124.15 was sold and deposited.
  - b. The profit is approximated to \$13,000 (46% of sales). More than last year and just a little short from the \$15,000 goal we had set.
  - c. Joanne has been a great help in calling parents and has been in touch with the 4 families that still owe. At this point, all the chocolate was returned. The

remaining should be money.

5.2. PPO Supply

- a. \$15 of supplies was purchased

5.3. Holiday Market

- a. Purchase 2 yard signs were purchased for an amount of \$68.21

New balance as of November 12th, 2018: approx. \$13,374

**\*\*Miss Ashley presented the Polar Express. See Varia 10.1 below\*\***

**6.0 Principal's Report:**

6.1. Socktober (All Month)

- a. We have collected 375 pairs of socks to be donated
- b. We are now collecting winter attire (hats, mittens, scarves) to be donated to a local church (Miss Shannon)

6.2. Book Fair (October 2nd to 4th)

- a. We have made a profit of approx. \$3,000 in book credits for the library.

6.3. Zumba Experience (October 22nd)

- a. It was a big success with the kids
- b. However, not enough parents participated ;) (counting chocolate money)

6.4. Halloween (October 31st)

- a. Miss Scouten's Halloween Haunted House was a success! Kids and Staff were scared and had a lot of fun!
- b. A big Thank You to all the volunteers (Special mention to Cynthia, Claudia and Lisa that were extra scary!)

6.5. November is Kindness Month (All Month)

- a. Already some Facebook posting highlighting kindness acts by students
- b. Miss Ashley's intern has set up a kindness billboard to post messages
- c. Certificates will be given at the end of the month

6.6. End of term (November 2nd)

6.7. PETES Clean Up with Earth Rangers (November 7th)

- a. Approx. 12 pounds of garbage were collected despite the weather. Kids were enthusiastic and astonished by what they were picking.
- b. Conversation to be continued with the Earth Rangers about what we have picked up, how can we avoid garbage in the yard...
- c. Thank you Mrs. O'Reilly and Mrs Borisov

6.8. Lockdown Drill (November 6th)

- a. Six Police de Blainville officers on-site
- b. Direction was instructed by police to not warn the parents ahead to ensure kids were not prepared for the drill.

- c. The Police arranged the date with PETES Security Committee (Mrs Tsatoumas, Claudia Golla and Christine Borisov)
- d. Mrs Tsatoumas assigned people to call 911 (real call to central that had been notified of the drill). She herself called on her cellphone.
- e. It was arranged that the lockdown be called when two kids were out of their classrooms. The exercise is to see if teachers will call them over, if the kids will take cover on their own. Since the kids were walking with the police officers, their security was assumed.. One student happened to be in the staircase by the library when the drill was called. He took cover successfully in the resource room. Mrs Tsatoumas found him and noted his good reflex.
- f. Annie brought up a message she received from a concerned parent after the exercise. The parent would have like to be notified after the drill. The school followed the instructions of the police but Mrs Tsatoumas noted that next year, she will send a message to parents **after** the exercise. It was highlighted that it is especially important to Kindergarten parents for whom its their first experience.

6.9. Remembrance Day Assembly (November 8th)

- a. All students attended the ceremony in the gym
- b. Traditional symbols were represented and Cpt Auger led the speech.
- c. Before and after the ceremony, Cpt Auger visited the classrooms to work with the students.
- d. The Wall of Honour was very much appreciated and the post was well shared on Facebook.
- e. Congratulations to Miss Shannon, Mlle Melanie and Mrs Tsatoumas for the organisation.

6.10. Report Cards and Parents/Teachers Night (November 22nd)

- a. Convocations to come home this week

**7.0 Follow-up:**

7.1. Picture Retakes

- a. Appreciated Lisa, Claudia and Marcia volunteered.
- b. The session went well into the afternoon
- c. It was brought up that parents were confused about Dress Down Day being at the same time as Picture Retake Day. Mrs Tsatoumas noted for next year.

7.2. Chocolate Fundraiser (Also see Treasurer's report 5.1)

- a. Only four students haven't brought back their money. At this point, all chocolate is considered returned or sold.
- b. Melissa highlighted the tremendous support and work of all the volunteers and expressed her gratitude. Organizing the campaign is very time consuming and stressful but she said that this task was only possible with the help of the volunteers. So, a big Thank You.
- c. We need to decide if we want to 1) do the chocolate fundraiser next year and if so 2) if we want to stay with this company. We usually meet the chocolate company in April.

7.3. Clean Up Day (Also see Principal's Report 6.7 PETES Clean Up)

- a. Need to come up with next step with the Earth Rangers. Marie to take it on with Mrs O'Reilly and Mrs Borisov)
- b. Two grade 6 students expressed their interest in making a video montage of the collect. Scott Lee volunteered to help film. Mrs O'Reilly to organise with Scott.

#### 7.4. Holiday Market

- a. Mrs Tsatoumas confirmed that Joanne has spoken to Blainville about the tables and chairs. They will be dropped off at the school Friday November 30th.
- b. Annie hasn't got confirmation from Miss Shannon and Miss Anita if the Daycare kids want to create some decorations for the Photobooth. Annie to follow-up.
- c. Mrs Tsatoumas confirmed that the Daycare room will be made available and that her daughter and a friend will be present to look after the kids.
- d. Marie to finalize the flyer to promote the Market to parents and to send to Joanne before November 15.
- e. Fanny to send Marie Cindy's information. She used to work for the Nord Info and can make sure the Market is promoted in the bulletin pages.
- f. Marie to send flyer to Genevieve so she can print colour copies (approx. 20 per pers.) to be placed on mailboxes around Blainville as well as at the arena, pool and groceries.
- g. The draw was discussed and it was decided that:
  - i. There will be one box to collect all the tickets.
  - ii. We will proceed to a 50/50 draw first from the box then, we will proceed to the draw of one basket of goods donated by the Market's vendors.
  - iii. Marie to send communication to vendors to get prizes.
- h. Anne presented the decorations she bought and is donating. Really well done. She spent about \$18 so far.
- i. Face painting was discussed and it was decided that:
  - i. We would take Laurence up on her offer. We will supply her with a table and she will have a jar for donations. Profits to go to PPO. She will let us know if she needs supplies.
- j. The Grad Committee will have their bake sale table. They will also be selling hot chocolate.
- k. The Lenoir & Lacroix (Coffee Distributor in Blainville) sponsorship was discussed and it was decided that:
  - i. Marie was to offer them a free table to giveaway brewed coffee and sell their coffee bags. She will also ask if they want to offer a prize for the draw.
- l. Genevieve will be donating chocolate bars and Perrier bottles to be sold. Annie will take care of it since Gen is out of town for the Market. Laurence will be bringing those at the school in the am.

#### 8.0 Discussion:

##### 8.1. Governing Board Update (Melissa)

- a. The Anti-Bullying Anti-Violence (ABAV) plan approved.

- b. PETES will be selling hoodies (navy and maroon). They will be sold at cost (no profit). More info soon
- c. It was discussed that there are many good players in the Basketball Club this year. The teacher will be looking into playing a few tournaments.
- d. The school is no longer allowed to refuse an extracurricular activity, including Grad camp, knitting club, choir, etc, to a student for which the school fees weren't paid. It is also not permitted for the school to withhold school fee for grad camp.
- e. Next meeting November 27th

#### 9.0 Question Period:

- 9.1. Annie mentioned that lunch hour seemed a little chaotic. The principal mentioned that ideally, children should go play outside before eating but the cafeteria is too noisy. Therefore, the classes take turns eating in their classrooms.

#### 10.0 Varia:

- 10.1. Polar Express has been renamed: Elf Extravaganza
  - a. This is a briefing to inform PPO of the activities brainstormed. Once presented to the Teacher Counsel on November 13, the Elf Extravaganza committee will make an "official" ask to the PPO to motion for up to \$800 to fund this activity.
  - b. Activities have been planned to be stretch over the month of December and culminate on December 21st with the Elf Extravaganza Day.
    - i. Week of December 3 to 7: Miss Ashley has received a tree donation from a Christmas tree producer in Lachute. It will be setup in the school and kids will create ornaments to decorate it with during the week.
    - ii. Week of December 10 to 14: Classrooms will decorate their door for a chance to win a Pizza Lunch for their class.
    - iii. December 20th: Ugly sweater day for all students and staff
    - iv. December 21st: Elf Extravaganza!
      - 1. Wear your PJ Day
      - 2. Sleigh ride throughout the day. A company in Blainville is available for the day. 35 kids at a time. Go around the neighbourhood. Cost is approx. \$450 (included in the \$800)
      - 3. Bring your breakfast to participate in mingling picnic set up in the cafeteria or the gym (details TBD) (Laurence offered to bring in fruits to share with the students)
      - 4. Carols outside by PETES' choir
      - 5. Hot chocolate (Looking for donation. Genevieve offered to donate for up to 400 people)
      - 6. All-school hide and seek game (longer period and a little more structured)
      - 7. Holiday crafts by cycle
      - 8. Would motion Up to \$800 (450 sleigh, pizza lunch and, craft)
  - c. Require as many volunteers as we can get for Dec 21st. If possible, dress as elves.
- 10.2. Ice Cream
  - a. The Diperie school program was discussed.

- i. Should we try it at the Elf Extravaganza? On Dress Down Friday?
- b. It was decided that Annie was to ask the rep for more details on delivery and service as well as on cost and options.

**11.0 Date of next meeting:** The next meeting will be held Monday December 10th at 6:45pm.

**13.0 Adjournment:**

Motion to adjourn meeting was made at **8:51pm**. Motioned by Marie seconded by Melissa.

**All In Favor**

**Motion carried Unanimously**

