



# MINUTES

## PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL (PETES) P.P.O. MEETING

**Date:** October 15, 2018

**In attendance:**

Annie Vaillancourt, Melissa Raglione, Marie Morency-Lee, Laurence Gonthier, Mylène Boetsch, Fanny Denis, Claudia Di Paola, Lisa Di Paola, Katrine Marrin and Mrs Tsatoumas.

\*Genevieve Fontaine arrived 7:07pm

**Absent:** Mélanie Groulx, Anne Caligari

**0.0 Welcome**

Meeting begins at 6:49pm

**1.0 Approval of Agenda**

- 1.1. Make an addition in Varia for the Green Patrol by Marie.
- 1.2. Make addition for Bathroom Quotes Project by Mrs Tsatoumas.

The Agenda was approved by Annie and seconded by Marie.

**All In Favor  
UNANIMOUSLY**

**Motion carried**

**2.0 Elections**

2.1 Chairperson

The nomination of Melissa was done by Katrine and seconded by Cynthia. Melissa accepted.

The nomination of Annie was done by Cynthia and seconded by Fanny. Annie accepted. Melissa stepped down and we proceeded to the vote.

**Annie Vaillancourt to be PPO's Chairperson for the school year 2018-2019 was voted.**

**All In Favor  
UNANIMOUSLY**

**Motion carried**

2.2 Vice-Chairperson

The nomination of Melissa was done by Cynthia. Melissa accepted and we proceeded to the vote.

**Melissa Raglione to be PPO's Vice-Chairperson for the school year 2018-2019 was voted.**

**All In Favor  
UNANIMOUSLY**

**Motion carried**

2.3 Treasurer

The nomination of Fanny was done by Cynthia and seconded by Katrine. Fanny accepted and we proceeded to the vote.

**Fannis Denis to be PPO's Treasurer for the school year 2018-2019 was voted.**

**All In Favor**

**Motion carried UNANIMOUSLY**

2.4 Secretary

The nomination of Marie was done by Melissa and seconded by Annie. Marie accepted and we proceeded to the vote. (Remember to send minutes to be put on Website this year)

**Marie Morency-Lee to be PPO's Secretary for the school year 2018-2019 was voted.**

**All In Favor**

**Motion carried UNANIMOUSLY**

### **3.0 Approval of Minutes**

3.1 No change was required.

The minutes from the **May 28th, 2018** meeting were approved by Fanny and seconded by Melissa.

**3 In Favor**

**6 Abstain**

**Motion CARRIED**

### **4.0 Approval Of PPO Operating Rules For 2018-2019**

4.1 This was tabled until the next meeting.

\*Genevieve Fontaine arrived 7:07pm

### **5.0 Treasurer's Report:**

Budget Update (by Fanny):

5.1. So far, we have collected \$6894.75 from the Chocolate Fundraiser which translate to \$3,102.64 in profit (45% of sales). In great shape in comparison to previous year.

New balance as of October 15th, 2018: \$508.64

### **6.0 Principal's Report:**

6.1. Fire Drill - Oct 3

a. It went well. The kids were chatty but they got out quickly.

6.2. Grade 4 vaccination.

a. There was a new nurse and it went well.

b. This nurse will also be looking into how the school integrates the changes in sex ed and health education in Grade 5. Considering to bring in Mr Alex and Mr Leduc into the program as they are the Health Education specialist at the school.

6.3. First meeting with the Comité Sécurité (Stéphane Giguère de la Police de Blainville, Bessie Tsatoumas, Claudia Golla and Christine Borisov)

a. Talked about ABAV plan, lockdown, Grade 5's upcoming cyberbullying workshop, Arbre de partage, Protocol for sexting-more info to come, cannabis)

b. 2 more meetings in the year

- 6.4. First Communication went out on Tuesday October 9<sup>th</sup>
- 6.5. Terry Fox – collected \$6 739. More than last year
- 6.6. Recess without borders continues (going well)
- 6.7. Lunch supervision
  - a. Miss Shannon for behavior and Ms Anita for administrative duties
  - b. 13 supervisors as planned and approved by GB. It's going well so far.
  - c. Made adjustments: Switch the group and time between recess and eating. Better to move before eating. Bouge en plus recommendation (move more).
  - d. Only complaint regarding noise level in the cafeteria. But, it's better than last year.
- 6.8. Bouge en plus
  - a. Met with cycle 1. They will be getting a movement stairway and we are looking at getting a movement hallway.
- 6.9. Staff meeting: spoke of school's playground and indoor improvement:
  - a. Looked into replacing the sand for wood chip
    - i. It was brought up that it needs regular and frequent maintenance for safety - to avoid compaction.
    - ii. Quote receive of \$5,750
  - b. Paint outside walls with games.
    - i. Mrs Tsatoumas checked with the School Board and it seems like it's allowed
    - ii. The Grade 4 are making this a project in their English and in French programs.
- 6.10. Commencing la Mesure d'accueil for new out of province students are we welcome in our school. They will receive 25 hours of French instruction extra during lunch.
- 6.11. Field trips:
  - a. Field trips are regulated as part of the new legislation surrounding the "school gratuity". Field trips can be charged to parents BUT the school must offer a free alternate activity of the same nature. (e.g. Go to movie theatre to watch new release of *Fantastic Beasts: The Crimes Of Grindelwald* (part 2) and offer in-school screening of *Fantastic Beasts And Where To Find Them* (part 1) for free)
  - b. Ministry has granted some funds. "Inspiring School" to top off fees for field trip (\$25 per student) and "Cultural Events" to top off already discounted activities on the pre-approved list of vendors.
- 6.12. From Wednesday Oct 17 to Friday October 19<sup>th</sup>: Assessment workshop at Palais de Congrès de Montréal.
  - a. Mrs Tsatoumas (in the am and Christine Borisov will be in for her in the afternoon). Mme Charest and Mrs Vogel from cycle 1 will also attend. Five schools are participating from SWLSB.

## **7.0 Follow-up:**

### 7.1. General Assembly

- a. Little attendees
- b. Next year, it will be held after the teacher meeting.
- c. Katrine was voted to return to the Governing Board and Fanny was voted as new member.
- d. Melissa and Cynthia were voted as alternates members on the Governing Board

### 7.2. Picture Day - September 11

- a. The retake and sibling pictures will be on Oct 26. Need Volunteer in the am (1 - Claudia) (technical difficulty for retake)
- b. The photographer's company was short staff and perhaps not as confident with the kids. It was suggested that PPO review other companies and vote on a new vendor.
- c. Annie to take material from Fanny to review. She will present to PPO recommendations.

### 7.3. Terry Fox Run (spoken about during the Principal's report)

### 7.4. Book Fair - October 2 to 4

- a. Following the book sale, we received \$3,000 in credit to buy books for school

### 7.5. Chocolate fundraiser (Lead: Melissa and Fanny)

- a. Ongoing and so far so good (see Treasurer's Report)
- b. Marie made a new flyer to email that promotes the prizes to be won by students
  - i. Prizes were purchased and are in the display. 20 prizes in total. Squismallows plush toys to be divided in 2 groups of 4.
- c. A new Parents Draw has been setup. For each case sold, parents can win the prize pack that includes Houston Avenue Restaurant and Cineplex Escape gift certificates of a total value of \$144 (Genevieve Fontaine donated the Cineplex gift certificate)
- d. We posted on Facebook a progress meter. We will make a new one this week.
- e. Need volunteers on October 23rd to count money. Mrs Tsatoumas to advise Daycare that PPO will use the local to count money all day but no later than 3 pm. Mrs Tsatoumas will also arrange for pizza. Same day as Zumba. PPO will represent!
- f. Need volunteers on October 29th to help the Kindergarteners to put their contest tickets in the boxes of their choice.
- g. The Prize Draw will be on October 30th if you want to volunteer.

### 7.6. Grade 4 vaccinations (see Principal's Report)

### 7.7. Picture Day, Retakes and sibling pictures (see above)

## **8.0 Discussion:**

### 8.1. Volunteer Form & Judicial Record for volunteers

- a. Do we need to fill one every year? Mrs Tsatoumas to find out. The form is available on the new website. All new volunteers need to fill out.

8.2. PPO supplies

- a. The PPO doesn't need much. Some markers were purchased already for the Chocolate Fundraiser.

Motion to buy supply for PPO for an amount of up to \$60 by Katrine Marrin and seconded by Melissa Raglione.

**All In Favor**

**Motion carried UNANIMOUSLY**

8.3. Halloween – Monster's ball

- a. Wednesday October 31st
- b. Organized by Miss Scouten. Theme to be announced. Two separate areas this year (less and more scary)
- c. Need as many volunteers as we can from 10 am to 2 pm
- d. Melissa to resent the Signup form

8.4. Holiday Market (Lead: Katrine)

- a. Last year, PPO made \$767 profit
- b. Already receive inquiries for this year.
- c. \$20 a table last year (Should we up to \$25?)
- d. Open House Market, No "Big" artisan, more towards community (Avon, Scentsy...)
- e. We can get tables and chairs from Blainville (free)

Motion for PPO to organise the HOLIDAY MARKET on Sunday December 2nd from 10 am to 2 pm. PPO will sell tables to vendors at a cost of \$ 25 per table plus a raffle prize. By Katrine Marrin and seconded by Cynthia Richelme.

**All In Favor**

**Motion carried UNANIMOUSLY**

Motion to purchase a promotional banner for the HOLIDAY MARKET at a cost of \$ 50 by Katrine Marrin and seconded by Annie Vaillancourt.

**All In Favor**

**Motion carried UNANIMOUSLY**

**9.0 Question Period:**

- 9.1. Puberty education: Considering the policy and curriculum changes, will PPO be able to continue to offer the Puberty Education program as it did previous years? Mrs Tsatoumas to check.
- 9.2. Lice Outbreak: Discussion around the interdiction of school staff to check student's head for lice. Outbreak is officially over.

**10.0 Varia:**

10.1. Green Patrol (Marie)

- a. Discussion around the problematic of the school yard litter. It must be picked up!
- b. First step is to start the change by picking up. Cause and solutions to be reflected upon later.
- c. Mrs Tsatoumas to involve Earth Rangers group and staff members (Christine Borisov).

- d. PPO picked Friday November 2nd to pick up garbage in the yard at morning recess (11h)
- e. Marie to make a flyer to email
- f. Melissa to send a signup form for volunteers

10.2. Bathroom Quotes Project (Mrs Tsatoumas)

- a. Miss Kathy would like to start a project to improve/update the upstairs and downstairs bathroom with painting quotes on the stalls.
- b. Will need volunteers (kids welcome).
- c. Date to be confirmed
- d. Facebook page for parents?
- e. Melissa will take this on

**11.0 Date of next meeting:** The next meeting will be held Monday November 12th at 6:45pm.

**13.0 Adjournment:**

Motion to adjourn meeting was made at **9:03pm**. Motioned by Melissa seconded by Mylène.

**All In Favor**

**Motion carried Unanimously**

